



# FREE LEGAL EDUCATION

- *know your legal rights* -



community law

South Auckland,  
Franklin & Otahuhu

COMMUNITY LEGAL SERVICES SOUTH TRUST

NGĀ MANUKURA O TE TURE – LEADERS IN LAW





# FREE LEGAL EDUCATION

We are Community Legal Services South, a Charitable Trust operating since 2003. One of our objectives is to deliver and coordinate legal education to communities in the Counties-Manukau, Otahuhu and Franklin areas.

Our programmes are designed to help our community understand their legal rights and responsibilities. We cater to all age groups from children to senior citizens. Each education session can range from 1-2 hours but we can tailor the session to suit the needs of your organization or group.

To make things easier for you, we bring our services to your doorstep! We have held education sessions for schools, community groups, social/youth workers, Marae, churches and many more.

This booklet has information about some of the areas of law covered in each legal education topic. If there is a specific topic that you do not see here, please let us know and we may be able to arrange a special session for your organization.

For more information or to register for our legal education programmes or sessions, contact our legal education team:

Community Legal Services South Trust:

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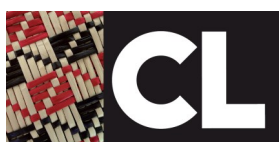
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# EMPLOYMENT LAW

## THIS WORKSHOP COVERS:

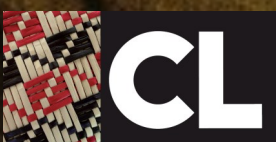
- *Employment relationships*
- *Employment agreements*
- *Unions*
- *Minimum entitlements*
- *Leave and Holidays*
- *Trial and Probationary periods*
- *Restructures and redundancy*
- *Personal grievances and dispute resolution (Mediation)*
- *Unjustified dismissals/disadvantage and constructive dismissal*
- *Employment Relations Authority*

## EXPECTED OUTCOMES OF THIS WORKSHOP ARE:

- *Increased understanding of employment law*
- *Knowledge of employment rights, responsibilities and entitlements*
- *Understanding how to deal with employment disputes*

## Resources available at these workshops (by prior request & subject to availability)

- *Employment information booklets and pamphlets*



# TENANCY LAW

## THIS WORKSHOP COVERS:

- *Rights when flatting and boarding*
- *Tenants and landlord obligations*
- *Residential tenancies*
- *Housing NZ & Tenancy Tribunal*
- *Water & Rates charges*
- *Bond and Rent payments*

## EXPECTED OUTCOMES OF THIS WORKSHOP ARE:

- *Increased understanding of tenancy law*
- *Knowledge of tenancy rights, responsibilities and entitlements*
- *Understanding how to deal with tenancy disputes*
- *Challenging a decision of a Landlord, Housing NZ or Tenancy Tribunal*

## Resources available at these workshops (by prior request & subject to availability)

- *Landlord complaint forms*
- *Tenancy agreement templates*
- *Flat sharing agreement templates*





# CONSUMER LAW

## THIS WORKSHOP COVERS:

- *Credit contracts / Hire Purchase*
- *Fair trading and Consumer Guarantees*
- *Debt recovery, finance and repossessions*
- *Auctions*
- *Online purchases*
- *Disputes Tribunal and Motor Vehicle Disputes Tribunal*

## EXPECTED OUTCOMES OF THIS WORKSHOP ARE:

- *Increased understanding of consumer law*
- *Knowledge of consumer rights, responsibilities and entitlements*
- *Understanding how to deal with consumer disputes*
- *Tribunal application process*

## Resources available at these workshops (by prior request & subject to availability)

- *Disputes Tribunal / Motor Vehicle Disputes Tribunal forms*
- *Consumer information pamphlets*



# TRAFFIC LAW

## THIS WORKSHOP COVERS:

- *New Zealand road code overview*
- *Police and Land Transport*
- *Traffic and parking fines/infringements*
- *Alcohol, drugs and driving*
- *Licensing, disqualification and suspensions*

## EXPECTED OUTCOMES OF THIS WORKSHOP ARE:

- *Increased understanding of traffic law*
- *Knowledge of traffic rights, responsibilities and entitlements*
- *Understanding how to deal infringements and fines*
- *Informed about driver's licensing requirements*

## Resources available at these workshops (by prior request & subject to availability)

- *Licence application forms*
- *Traffic and driving information pamphlets*



# NEIGHBOURHOOD DISPUTES

## THIS WORKSHOP COVERS:

- *Pets and animals*
- *Nuisances*
- *Noise and sound control*
- *Tree disputes*
- *Fencing disputes*
- *Council regulations and By-laws*

## EXPECTED OUTCOMES OF THIS WORKSHOP ARE:

- *Increased understanding of neighbourhood laws, regulations and By-laws*
- *Knowledge of rights, responsibilities and entitlements*
- *Understanding how to deal with neighbourhood disputes*

## Resources available at these workshops (by prior request & subject to availability)

- *Fencing notice templates*
- *Neighbourhood information pamphlets*



# YOUTH RIGHTS

## **THIS WORKSHOP COVERS:**

- *Education, discipline, suspension and expulsion*
- *Youth rights and Youth justice*
- *Police and youth offending*
- *Care & protection*
- *Bullying and online safety*
- *Cultural and family matters*
- *Rangatahi Court and Youth Court*
- *Legal ages*

## **EXPECTED OUTCOMES OF THIS WORKSHOP ARE:**

- *Increased understanding of youth rights and obligations*
- *Awareness of youth justice system and youth offending*
- *Awareness of youth support networks*

## **Resources available at these workshops (by prior request & subject to availability)**

- *Youth information pamphlets*
- *Links to online interactive youth resources*



# ENDURING POWERS OF ATTORNEY

## THIS WORKSHOP COVERS:

- *Enduring Power of Attorney*
- *Welfare, Care and Personal Property*
- *Appointing a Welfare Guardian*
- *Appoint a Property Manager/Administrator*
- *Māori Land (succession)*
- *Wills*
- *Estates*
- *Elder abuse*

## EXPECTED OUTCOMES OF THIS WORKSHOP ARE:

- *Increased understanding of EPOA processes*
- *Awareness of elderly rights and responsibilities*
- *Knowledge of how to manage the affairs of another person*

## Resources available at these workshops (by prior request & subject to availability)

- *EPOA documents*
- *EPOA / PPPR information pamphlets and guides*



# CARE OF CHILDREN

## **THIS WORKSHOP COVERS:**

- *Guardianship, Parenting and Non-Removal Orders*
- *Care of Children*
- *Child Support*
- *Paternity*
- *Care and Protection*
- *Separation*
- *Dispute Resolution and Family Court proceedings*

## **EXPECTED OUTCOMES OF THIS WORKSHOP ARE:**

- *Increased understanding of parental and guardian obligations and raising children effectively*
- *Awareness of rights and responsibilities with respect to children*
- *Awareness of social and family services*

## **Resources available at these workshops (by prior request & subject to availability)**

- *Care of children documents (including Court documents)*
- *Care of children information pamphlets and booklets*





# FAMILY VIOLENCE

## **THIS WORKSHOP COVERS:**

- *Domestic violence and abuse*
- *Protection Orders and Police Safety Orders*
- *Trespass*
- *Harassment and Restraining Orders*
- *Victim Support Information*

## **EXPECTED OUTCOMES OF THIS WORKSHOP ARE:**

- *Increased understanding of legal processes to protect victims of violence*
- *Awareness of support systems and services for victim of violence and their families*

## **Resources available at these workshops (by prior request & subject to availability)**

- *Domestic violence information packs*
- *Victim support information and resources*



# IMMIGRATION LAW

## THIS WORKSHOP COVERS:

- *Work residency and work visas*
- *Residency visas*
- *Child schooling entitlements*
- *Domestic violence*
- *Sponsorship*
- *Rights of over-stayers*
- *New migrant support*

## EXPECTED OUTCOMES OF THIS WORKSHOP ARE:

- *Increased understanding of immigration law*
- *Awareness of visa & sponsorship application processes*
- *Awareness of new migrant rights*

## Resources available at these workshops (by prior request & subject to availability)

- *Sponsorship and visa application forms*
- *Immigration NZ forms*



# NEW ZEALAND LEGAL SYSTEMS

## THIS WORKSHOP COVERS:

- *New Zealand Bill of Rights*
- *Discrimination and Human Rights*
- *Te Tiriti o Waitangi / The Treaty of Waitangi*
- *Passing a Bill into law*
- *Separation of Powers*
- *New Zealand Constitution*
- *Parliament (roles and powers)*

## EXPECTED OUTCOMES OF THIS WORKSHOP ARE:

- *Increased understanding of New Zealand legal systems and Parliamentary processes*
- *Awareness of civil, social and political rights and obligations*
- *Support networks for victims of discrimination*

## Resources available at these workshops (by prior request & subject to availability)

- *Sample Statutes and Case Law*
- *Parliament process information pamphlets*
- *Human Rights information pamphlets*





# 'WINZ' ENTITLEMENTS & BENEFITS

## THIS WORKSHOP COVERS:

- Categories of benefits and benefit eligibility
- Benefit reductions and deductions
- Benefit fraud
- Benefit applications, review and appeals
- Housing New Zealand and benefits
- Grants, subsidies and supplements

## EXPECTED OUTCOMES OF THIS WORKSHOP ARE:

- Increased understanding of beneficiary rights and responsibilities
- Awareness of benefit eligibility criteria and application processes
- Awareness of review and appeals process

## Resources available at these workshops (by prior request & subject to availability)

- Benefit application forms
- Benefit information pamphlets



# PRIVACY LAW

## THIS WORKSHOP COVERS:

- Privacy laws , principles and codes
- Online privacy and safety
- Personal details
- Identity theft
- Requests for confidential information
- Official Information and Privacy requests
- Ombudsman & Privacy Commissioner

## EXPECTED OUTCOMES OF THIS WORKSHOP ARE:

- Increased knowledge of privacy laws and principles
- Understanding of how to maintain confidentiality
- Understanding of process to remedy breaches of privacy

## Resources available at these workshops (by prior request & subject to availability)

- Privacy Commissioner complaint forms
- OIA and Privacy Act request templates



# MĀORI LAND

## THIS WORKSHOP COVERS:

- *Māori Land Court jurisdiction*
- *Waitangi Tribunal*
- *Māori land ownership (search)*
- *Succession*
- *Trusts, wills and estates*

## EXPECTED OUTCOMES OF THIS WORKSHOP ARE:

- *Increased knowledge of Māori land law rights and responsibilities*
- *Awareness of Māori Land Court and Waitangi Tribunal jurisdiction*
- *Awareness of rights and responsibilities of trustees, shareholders, owners and descendants of Māori land owners*

## Resources available at these workshops (by prior request & subject to availability)

- *Māori Land Court applications forms*
- *Māori land online information*
- *Waitangi Tribunal resources*





# LAW FOR SENIORS

*Free Legal Education Programme*

## PROTECT YOUR FUTURE

Have you sorted who will make decisions for you if you are unable to make decisions for yourself? Have you sorted who will take care of your affairs when you pass on? We can help!

### WHO WE ARE

We are Community Legal Services South. We provide **FREE** legal services to our community and have done so for over 10 years. We have qualified lawyers and educators who work with community groups and individuals

### WHAT WE DO

Our **FREE** "Law for Seniors" programme is designed to educate seniors on how to manage their affairs

**"Law for Seniors" covers:**

**Enduring Powers of Attorney (EPOA)**

**Welfare and Care**

**Personal Property**

**Welfare Guardianship Order**

**Property Manager Orders**

**Wills**

**Māori Land**



### WHO SHOULD PARTICIPATE?

"Law for Seniors" is perfect for seniors, kaumātua/kuia, caregivers, families, retirees, medical centres/practitioners, elder support groups and others.

### HOW WOULD YOU BENEFIT?

"Law for Seniors" will help you understand the importance of managing your affairs while you still can, and the steps you can take in the event that you are unable to manage your own affairs.

We can also help you through the entire EPOA process

### CONTACT

To register or for more information on the "Law for Seniors" programme, contact:

COMMUNITY LEGAL SERVICES SOUTH TRUST

Phone: (09) 274 4966

[education@clsstlaw.com](mailto:education@clsstlaw.com)

COMMUNITY LEGAL SERVICES SOUTH TRUST

NGĀ MANUKURA O TE TURE – LEADERS IN LAW





# School Leaver's Survival Kit



Going Flatting or Boarding? Getting your first job? Buying your first car? Getting a driver's license? This survival kit is a must for you!

## WHO WE ARE

We are Community Legal Services South Trust. We provide **FREE** legal services to our community and have done so for over 10 years. We have qualified lawyers and educators who work with community groups and individuals

## WHAT WE DO

Our **FREE** "School Leaver's Survival Kit" programme is designed to educate students on the transition from student to young adult and the rights & responsibilities involved with this transition.

## School Leaver's Survival Kit covers:

**Renting, Flatting & Boarding**  
**Employment**  
**Buying a Car & Driver's licenses**  
**Consumer** (HPs, Loans & Credit Contracts)  
**Paying Bills** (Phone, Water, Power etc)  
**Tertiary Study**  
**Laws, By-Laws and Council Regulations**

## WHO SHOULD PARTICIPATE?

This programme is perfect for senior students moving on from Secondary School, First Year Tertiary Students (national & international), Alternative Education institutions.

## HOW WOULD YOU BENEFIT?

This programme will help you understand the rights & obligations of and benefits for of those moving from student life to adult life.

## CONTACT

To register or for more information on the "School Leaver's Survival Kit" programme, contact:

COMMUNITY LEGAL SERVICES SOUTH TRUST

Phone: (09) 274 4966

[education@clsstlaw.com](mailto:education@clsstlaw.com)

